



Hartford Grange Camp Site Booking Form

Name of Troop / Unit / Group wishing to use the Camp Site:

Arriving on: (Date)

Time of arrival at Camp Site:

Leaving on: (Date)

Time of departure from Site:

Estimate of number of campers?

Scouts:

Explorer Scouts:

Leaders/Network members :

Others :

Total number of Males :

Total number of Female :

Number of day visitors:

Estimate of number and type of Tents?

Type	Number
Patrol
Hike
Frame
Other (Please detail)

Camp Leader

Name :

Address :

.....

.....

Post Code :

Email address :

Telephone No. :

- I agree to the £10 non refundable booking deposit. This will be set against camp fees.
- I have read and will ensure that all campers in my charge abide by the rules of the campsite.
- I hold a Nights Away Permit (Camp site / Green Field *), which I will show on request.

Signed (Camp Leader) Date

Please make a copy of your completed booking form, for your own records before returning it to:-

John Straughan
Seaton Sluice Scouts Campsite Warden

Post: 2 Astley Gardens, Seaton Sluice, NE26 4JJ, UK

Email: hartford@seatonsluicescouts.org

Fax: 08700 511414

Charges

2005

The Charges for the use of the site are as follows:-

Scouts:- £ 1.50 per camper/night
Visitors:- £ 0.50 per person

Requests for dates, verbal or written must be confirmed within 14 days, using the booking form attached, after which time they may not be honoured.

Groups requiring sole use of the site should contact the Camp Warden for details of charges.

Calculation of Bills

Charges are for all users of the Camp Site, per day, or part thereof.

For weekend camps, the 'day' is taken from 6 pm -> 6 pm. For longer camps, it is from 12 noon -> 12 noon.

A non-returnable deposit of £10.00 is required with all bookings. This will be set against camp fees.

No bookings will be accepted without a deposit.

(Please enclose a S.A.E. if a receipt is required for deposit.)

Cheques payable to "**Seaton Sluice Scouts**".

The Executive reserves the right to alter the above charges without notice.

Guidance & Rules for Campers

Arrival / Departure

Time of arrival given in booking form should be adhered to.

Any changes in arrival / departure times, from those stated on your booking form, should be communicated to the Warden in good time.

Fires

Cooking on open fires may only be carried out on the fire squares.

Firewood is available from the central supply.

Surplus wood should be returned to the shed at the end of your camp. The woodshed should be kept tidy at all times.

Ashes from fires should be disposed of into the ash bin provided.

Cutting of trees is **forbidden**. The use of axes is strongly discouraged except for splitting firewood. If the use of an axe is necessary, it should be under the direct supervision of a Leader.

Toilets and Dishwashing

Hartford is intended to be a "greenfield" site.

There are no toilet facilities so you will need to arrange for your own chemical toilet.

Water

The tap at the site is for the drawing of fresh water only.

The supply is shut off and locked but details of tap locations for switching on the supply will be forwarded to you when your booking is confirmed.

The water supply MUST be switched off at departure.

Waste Disposal

No wet or dry pits may be dug. Where possible, dry rubbish should be burnt and any cans flattened then put into black rubbish bags. Non burnable rubbish should be bagged, removed from the site and disposed of.

General

Ground under canvas should be aired daily whenever practical. Tents with sewn-in groundsheets should be moved every 2 or 3 days. All groups should carry basic first aid requirements.

West Hartford Farm

All vehicles must be left at the West Hartford Farm car park at all times unless loading or unloading.

All field gates are to be closed after access.

Livestock, if present is not to be disturbed.

Trees must not be cut or damaged in any way however dead wood can be collected for fires.

Do not climb on or over any farm fences or gates.

Dogs are allowed on site provided they are not allowed to stray onto adjacent farmland and are kept under control at all times. All dog waste is to be collected and disposed of offsite.

The site is to be left in the same condition as found.